

PART II
Appendix E**Form for Completion Certificate**

Reference number: _____

Permit number: _____

Address of the site: _____

Plot number: _____ Holding number: _____

Dag/Khatian number: _____ Mouza/Block/Sector: _____

Street name: _____ Municipal ward number: _____

Documents enclosed along with this form: _____

Type of work (Check one)

Develop ☐ Erect ☐ Demolish ☐ Alter ☐

Name of the owner: _____

Contact address: _____

Post code: _____

Telephone No: _____

I hereby certify that the work having the above mentioned detailed particulars has been supervised by me and completed in accordance with the plan and design approved by the permit number cited and the provisions of the Bangladesh National Building Code.

Signature of the engineer, architect, planner or supervisor_____
Name of the engineer, architect, planner or supervisor_____
Address_____
Qualification_____
Signature of the owner_____
Date_____
Date**This Part to be completed by the Building Official.**

The work identified by the reference number and permit number at the top of the form is hereby accepted as complete in accordance with the approved plan and design.

Signature of the Officer_____
Name of the Officer_____
Official stamp_____
Designation_____
Date

**PART II
Appendix F****(Position and Address of the Building Official)
Form for Occupancy Certificate**

Reference number: _____

Permit number: _____

Address of the site: _____

Plot number: _____

Holding number: _____

Dag/Khatian number: _____

Mouza/Block/Sector: _____

Street name: _____

Municipal ward number: _____

Documents enclosed along with this form:

Type of work (Check one)

Develop ☐Erect ☐Demolish ☐Alter ☐

Name of the owner: _____

Contact address: _____

Post code: _____

Telephone no: _____

I hereby certify that the work having the above mentioned detailed particulars has been completed in accordance with the plan and design approved by the permit number cited and the provisions of the Bangladesh National Building Code. The owner has submitted all the required documents for issuance of occupancy certificate. Thus, I, hereby, certify that the holding may be occupied as _____ (mention the occupancy type).

Signature of the Officer_____
Name of the Officer_____
Official stamp_____
Designation_____
Date